RMA CONFIRMATION

Date: _____/_____/_____

Company: _____   Your RMA# is_____

Contact Name_____Phone#_____

Invoice#: _____   PO#: _____   Date Ordered: _____

Item#_____   Size_____   Number of Items _____

Lot # (found on Read label or inside core)_____

Printer used:_____

Inks used OEM [ ] 3rd party [ ]

How was it printed: Screen [ ] Offset [ ] Digital [ ] Eco Solvent [ ] Other [ ]

Describe issue:_____

_____

_____

_____

Photos attached Yes [ ] No [ ]

Printed Samples Yes [ ] No [ ]

Please note that this RMA is valid for 15 days only. In order to receive proper credit it is imperative that you follow the following guidelines:

- Include a printed sample of the problem and the unused portion of the product.
- Reference RMA# on the outside of the returned package & Documents.
- Pack item in protective outer box.
- Damage due to shipping may result in the denial of your RMA request.

RMA's are subject to final inspection. Credit for a product will be issued only if all the above steps have been followed and Read&Co. has determined that the failure is due to manufacturer defect. Credit will not be issued if it is determined that the problems are a result of user error.

Thank you for your cooperation.

Sincerely,

Sales Support Team
Read and Company